



## **Sage ERP Solutions Specialist Salary, Exempt**

### **Job Summary:**

This position is responsible for supporting and optimizing the ERP system and applications that integrate with the ERP system. This position will work closely with other departments and 3<sup>rd</sup> party vendors to deliver solutions that will solve complex business needs.

### **Reports To:**

- Vice President of Information Technology

### **Essential Functions:**

- Familiar with Process Manufacturing, Warehouse/Inventory Management and Distribution
- Work with other departments to identify business needs and objectives
- Work with BI tools to deliver critical information that is used daily for business decisions and actions
- Able to identify areas of improvement through code or process changes
- Lead planning efforts for the evaluation, testing, and implementation of new ERP applications, upgrades, and system changes
- Document changes made to applications and processes

### **Knowledge, Skills, and Abilities:**

- Familiarity with ERP systems such as Sage X3, Sage 300, and Sage 500 or other current enterprise-level solutions
- Experience in ERP Configuration, Scripting, and Reporting
- Excellent understanding of SQL Server and relational databases
- Strong capabilities in coding with multiple programming languages
- Excellent problem solving skills
- Writing clean and scalable code
- Excellent interpersonal/communication skills, both oral and written, with the ability to communicate effectively at various levels within the company

### **Education and Experience:**

- Expert knowledge of data reporting/analysis tools and techniques.
- Bachelors degree in Computer Science or 5 years of ERP management experience

### **Work Environment and Physical Demands:**

- Some work over holidays, weekends, and evenings may be required depending on business needs
- Must be able to meet all safety requirements and adhere to applicable safety policies

**The company has reviewed this job description to ensure that essential functions and basic duties have been included. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate.**